



ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE

Special Animal Resource Center of the Inland
Empire Board Meeting
MARCH 26, 2025

*Ontario City Hall
303 E. B St. Ontario, CA 91764*

CHAIR PAUL S. LEON • VICE CHAIR CURTIS BURTON

SECRETARY CLAUDIA Y. ISBELL • TREASURER/CONTROLLER ARMEN HARKALYAN
EXECUTIVE DIRECTOR CLINTON THACKER • BOARD ATTORNEY NICHOLAUS NORVELL

WELCOME TO A MEETING OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE

All documents for public review are on file with the Records Management/City Clerk's Department located at 303 East B Street, Ontario, CA 91764.

Anyone wishing to speak in person during public comment or on a particular item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary will not accept blue slips after that time. Speakers will be alerted when they have 1 minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.

In accordance with State Law, remarks during public comment are to be limited to subjects within Board's jurisdiction. Remarks on other agenda items will be limited to those items. Remarks from those seated or standing in the back of the chamber will not be permitted. All those wishing to speak including Board and Staff need to be recognized by the Chair before speaking.

ACCOMMODATIONS

If you need special assistance or accommodations to participate in this meeting, please contact the Ontario City Clerk's office at 909-395-2009. Notification of 48 hours prior to the meeting will help the City make reasonable arrangements. Equipment for the hearing impaired is available in the Records Management Office.

ORDER OF BUSINESS

The special Animal Resource Center of the Inland Empire meeting begins with Public Comment at 1:00 p.m. immediately followed by the Special Meeting.

CALL TO ORDER (OPEN SESSION)

ROLL CALL

Leon, Burton

SPECIAL CEREMONIES

Oath of Office - Board of Directors

AGENDA REVIEW/ANNOUNCEMENTS

The Executive Director will go over all updated materials and correspondence received after the Agenda was distributed to ensure Board Members have received them. He will also make any necessary recommendations regarding Agenda modifications or announcements regarding Agenda items to be considered.

PUBLIC COMMENTS

1:00 P.M.

The Public Comment portion of the Board meeting is limited to 30 minutes. An opportunity for further Public Comment may be given at the end of the meeting. Under provisions of the Brown Act, Board is prohibited from taking action on non-agenda public comments.

As previously noted -- if you wish to address the Board, fill out one of the blue slips at the rear of the chambers and give it to the Secretary.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below – there will be no separate discussion on these items prior to the time Board votes on them, unless a member of the Board requests a specific item be removed from the Consent Calendar for a separate vote.

Each member of the public wishing to address the Board on items listed on the Consent Calendar will be given a total of 2 minutes.

1. **APPROVAL OF MINUTES**

Minutes of the special meeting of the West End Animal Services Agency for January 16, 2025, and the regular meeting minutes of the Animal Resource Center of the Inland Empire for February 6, 2025, approving the same as on file in the Records Management Department.

ATTACHMENT: [20250116 S Minutes \(Not Official Until Approved\).docx](#)

ATTACHMENT: [20250206 Minutes \(Not Official Until Approved\).docx](#)

2. **AN AMENDMENT TO THE GOODS AND SERVICES AGREEMENT WITH MIDMARK CORPORATION FOR THE PURCHASE AND INSTALLATION OF ANIMAL SERVICES EQUIPMENT AND FURNITURE**

That the Board of Directors authorize the Executive Director, or his designee, to execute Amendment No.1 to the Goods and Services Agreement with Midmark Corporation, for the purchase and installation of animal services equipment and furniture, in the amount of \$159,654, for a total not-to-exceed contract amount of \$1,668,524.

ATTACHMENT: [Midmark - Amendment No.1.doc](#)

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

3. **RESOLUTION ADMITTING THE CITY OF CHINO HILLS AS A MEMBER AGENCY**

That the Board of Directors consider and adopt a resolution authorizing the addition of the City of Chino Hills as a member agency.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE AUTHORIZING THE ADDITION OF THE CITY OF CHINO HILLS AS A MEMBER OF THE AGENCY

ATTACHMENT: [20250326 ARC - Admission of Chino Hills FINAL](#)

4. **APPROVAL OF THE ANIMAL RESOURCES CENTER OF THE INLAND EMPIRE FISCAL YEAR 2024-25 MID-YEAR BUDGET ADJUSTMENT**

That the Board of Directors approve the mid-year budget adjustment of the Animal Resource Center of the Inland Empire for Fiscal Year 2024-25.

ATTACHMENT: [FY 2024-25 ARC Mid-Year Budget - Final.pdf](#)

5. **ADOPTION OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE FISCAL YEAR 2025-26 ANNUAL BUDGET**

That the Board of Directors approve the annual budget of the Animal Resource Center of the Inland Empire for Fiscal Year 2025-26.

ATTACHMENT: [FY 2025-26 Proposed Budget - Animal Resource Center of the Inland Empire.pdf](#)

6. **A RESOLUTION OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE DESIGNATING A REGULAR MEETING CADENCE**

That the Board of Directors adopt a Resolution designating a meeting cadence for the Animal Resource Center of the Inland Empire.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE DESIGNATING THE REGULAR MEETING SCHEDULE

ATTACHMENT: [20250326 ARC- Resolution - Meeting Schedule](#)

STAFF MATTERS

Executive Director Clinton Thacker

BOARD MATTERS

Chair Leon

Vice Chair Burton

Director Dutrey

Director Hagman

ADJOURNMENT
